**Kimberly**

**Atlanta, GA**

**Her Story:**

Long-tenured medical office professional, with well-developed technical proficiencies in coding and billing, electronic records, and abstracting and processing of patient documents and information. Polished and articulate communicator, able to coordinate efforts across all levels of an organization to serve patient needs and goals. A confident leader, with an unblemished record of regulatory compliance. I hope to gain a skill that will allow me to move forward and progress mentally and financially and gain transferable skills that can be layered with other skills for professional growth. Getting into the technology field will provide me a higher self-esteem! hopefully it will allow me to provide my child experiences and opportunities that I did not have. Also, I would love to not live check to check, and to finally save money for emergencies, healthcare, retirement.

**For reference:**

**Company Name:** Resurgens Orthopedics

**Job Title:** Insurance Verification

**Work Experience**: Certified Clinical Medical Assistant

**Other Skills:**

|  |  |  |
| --- | --- | --- |
| * Medical Coding & Billing
* HCC coding
* Quality Assurance
 | * Electronic Medical Records
* Regulatory Compliance
* Abstracting & Processing
 | * HIPAA Proficiency
* Medicare compliance
* Multi-Physician Services
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**College Degree:** Associate of Applied Science in Health Information Admin-Georgia Perimeter College

**Education**: Certified Professional Coder-American Academy of Professional Coders, Certification in IT and Cybersecurity Fundamentals-WIT Emory Cont. Ed., Certified Medical Assistant-National Healthcare Association

**Annual Income:** $50,000

**Open to Relocation? Where?** No

**Observation characteristics from Emory (Outgoing, Quiet/Shy, Leader, Team Contributor, etc.)**

Kimberly contributes in lab verbally and in chat, brings up resources learned in class, attends lab help session. Enjoyed presenting her research and was fully engaged in every morning class session.

**Competencies: (Interpersonal Skills, Cooperation and Collaboration, Time Management & Administration, Leadership, Communication Skills, Strategic Thinker, etc.)**

Great Contribution

Intelligent

Great Presentation Skills