

| Action Items / Deliverables | Date | Completed? |
|---|---------------|-------------------|
| Logo in EPS file format Logo in Hi-Res format Link to company website | September 1st | |
| Ad submissions due View ad specifications here: https://mywit.org/2020-awards-sponsor-guide/ | October 2nd | |
| Guest list due for sponsorship table(s) including addresses VIP guest list due | November 5th | |
| WIT Awards – Virtual | November 12th | |